

राष्ट्रीय सुरक्षा परिषद्

मुख्यालय/एवं संस्थान भवन#

९८-ए सेक्टर १५/संस्थान क्षेत्र#

सीबीडी बेलपुर/नवी मुंबई##००६१४#

(ISO 9001:2015 प्रामाणित)



National Safety Council

HQs. & Institute Building,

98-A, Sector 15, Institutional Area,
C.B.D. Belapur, Navi Mumbai 400 614.

(ISO 9001:2015 Certified)

No. NSC/FSW-2024

February 01, 2024

[TO ALL MEMBERS AND PATRONS]

SUB: FIRE SERVICES WEEK (APRIL 14– 20) CAMPAIGN, 2024

Dear Sir/Madam,

As per the eleventh meeting of The Standing Fire Advisory Committee (SFAC), constituted by the Ministry of Home Affairs, Govt. of India, suggested that every year 14th April to be designated as a Fire Services Day and **14-20 April** to be observed as The **Fire Services Week (FSW)** under the guidance of the Fire Adviser, Ministry of Home Affairs, Govt. of India. This is homage to the lives lost in the devastating fire that erupted and the explosions that followed on 14th April, 1944 at the Victoria Dock in the Mumbai Port and also to prevent fire incidents in industries / other workplaces.

Every year, National Safety Council (NSC) has been promoting the **FSW** Campaign to promote Fire Safety awareness amongst employees, their families, and the public by way of developing appropriate promotional material related to prevention of fire and protection of life & property. The promotional material is in the form of Banners, Badges, Awareness Training Programs, Check-list Audit, Special Fire Safety Posters and other Utility Items.

The Guidelines for observance of the **FSW-2024** Campaign for last few years are available on our website (<https://nsc.org.in>). For FSW-2024 campaign, NSC is providing following services and offering promotional materials (details provided in the Order Form & Brochures 1 to 3):

- A) **Fire Services Week Badge:** Multi-color printed on art paper in English on one side & Hindi on other
- B) **Banner:** on the THEME as decided by The Fire Adviser, Ministry of Home Affairs, Govt. of India
- C) **Check-list Audit on Fire Safety or Electrical Safety:** (For details, see Brochure 1 provided on the website, <https://nsc.org.in>)
- D) **Inplant Awareness Program:** on Fire Safety or Electrical Safety for fire prevention at company premises (For details, see Brochure 2 provided on the website, <https://nsc.org.in>)
- E) **One Day Evacuation drill:** (For details, see Brochure 3 provided on the website, <https://nsc.org.in>)
- F) **Fire Handbook For Workers** (in Hindi)
- G) **Guidebook on Fire Safety**
- H) **Promotional Utility Items-** Self-adhesive gumming Photo-Luminescent Signage in Hindi & English, Posters, Cap, Reflective Jacket, First-Aid Kit, Water bottle, Lunch Box, Rechargeable Torch, etc.

We appeal to all our Members / Patrons to observe **FSW-2024** Campaign hand in hand with NSC commencing from **14th April, 2024**. We are sure the above list of guidance and promotional materials would help you in observing the **FSW-2024** Campaign effectively. We look forward to your enthusiastic response.

Kindly place your order by returning the duly completed ORIGINAL Order Form and Evacuation drill, Check-list audit & Awareness program enrollment form along-with full payment in advance. The **last date for receiving firm orders is 15th March, 2024**. However, we request you to place your order well in advance to enable us to deliver the FSW-2024 Campaign material well in time.

Encl: i) Order Form & Brochures.

Yours faithfully,

R. R. Deoghare
Director
For Director General

Phones : 022-2757 9924-26 ■ Fax No. : 022-2757 6411 ■ Website : <https://nsc.org.in>

Direct Contacts for

Promotional Material : ■ Tele. : 022-2752 2891/2871/2875/2878 ■ Email : poster@nsc.org.in
Training Programme/ Check-list Audit : ■ Tele. : 022-2752 2862/2864 ■ Email : traininginplant@nsc.org.in

Terms and Conditions

1. GENERAL :

- a) The order once placed cannot be cancelled.
- b) The dispatch of material will start in March 2024 and the orders would be executed on 'First-Come-First-Served' basis.
- c) Any complaint regarding non-receipt/short supply of the materials would be made within a month from the date of dispatch of materials. Also complaint of receipt of damaged material should be informed immediately along with proof of evidence & its receipt of copy of Invoice/Delivery Challan along the material. Complaints received thereafter will not be entertained.
- d) Last date for receipt of orders with full advance payment is 20th March, 2024. Orders received thereafter may be executed subject to availability of the material.
- e) Complaints for late order receipts of material will not be entertained for orders received after 20th March, 2024.
- f) No Late Delivery (LD) charges will be applicable for the orders received after 20th March, 2024.

2. PAYMENT, DISCOUNT & TAXES:

i) Payment:

- a) Orders would be executed only after receipt of payment / official purchase order.
Order must be accompanied with full advance payment and applicable GST by Demand Draft or At Par Cheque drawn in favour of "National Safety Council" payable at Mumbai. Payment will also be accepted by EFT/RTGS/UPI in such case details of the payment made must be submitted along with the Order Form or to be sent to NSC by email (poster@nsc.org.in). Orders will only be executed after receipt of full payment. Our Bank details for EFT Payment is as follows :

Name & Address of Bank	Title of Account in the Bank	: National Safety Council
Bank of India	Account type & Code	: Current Deposit (11)
Plot No.11, Sector11,	Bank Account Number	: 011620100005233
C.B.D. Belapur,	Bank Branch MICR Code	: 400013106
Navi Mumbai-400614	Bank Branch IFSC Code	: BKID0000116
	Permanent Account Number	: AAA TN 3069 N
	GST Number	: 27AATN3069N1Z4



- b) In case, if you are visiting NSC office for placing the order and collection of material, kindly note that the **payment will be accepted only by Debit / Credit Card / UPI** and **cash payment will not be facilitated**.
- c) In case of **receipt of less/excess payment**, the quantity of the **material ordered would be adjusted accordingly**.

ii) Discount :

- 1) **Special Discount: Orders received before 20th March, 2024** with full advance payment.

a) For NSC Members :

10% discount will be applicable on orders if Cost of Material exceeds Rs.40,000/- (i.e. Total of Column No.10 of the Order Form) **and having active NSC Membership**.

b) For NSC Non-Members :

5% will be applicable on orders if Cost of Material exceeds Rs.40,000/- (i.e. Total of Column No.10 of the Order Form)

Kindly note that no discount will be admissible if the cost of material is less than Rs.40,000/- or full advance payment is not made along with the received order after 20th March, 2024.

- 2) **Collection Discount: 5% will be applicable on 'Cost of Material' (total of Column No.10) only if the Materials are collecting from the NSC's Office.** In case, if you wish to collect the material from NSC's office, **kindly mention 'Y' in the column provided in Order Form.** Also on receipt of our intimation, make an arrangement to collect the same from NSC's office.

iii) Taxes :

- a) GST will be applicable as per the GST rates mentioned in the 'Order Form'.
- b) If the organisation is locating under SEZ area and exempted from GST then provide the '**SEZ Certificate**' along with the order. If the SEZ certificate not provided along with the order, GST will be applicable and will be paid by you.
- c) If TDS is deducted, the TDS certificate should be sent within a period of one month from the payment. NSC's PAN No. is AAA TN 3069 N.

3. MODE OF DESPATCH & POSTAGE :

- a) All rates are inclusive of packaging and forwarding charges.
- b) The material will be sent by surface mode through our official courier i.e. Blue Dart, TCI XPS, GATI and Professional Couriers and if their services are not available in your region/area, it would be sent by Registered Post.

NOTE : Please fill the details of "Billing and Delivery Address, Delivery Option, Quantity, Details of Printing Matter & Logo, etc." in the provided blank field.

ORDER FORM - FIRE SERVICE WEEK - 2024 MATERIALS

BILLING ADDRESS (* Fields are Mandatory)				DELIVERY ADDRESS (Fill If address is different from Billing Address) (* Fields are Mandatory)			
Name of the Person *				Name of the Person *			
Designation				Designation			
Organisation Name*				Organisation Name*			
Address *				Address			
Post Office *		STD Code		Post Office *		STD Code	
Pin *		Phone No.		Pin *		Phone No.	
District *		Mobile No. *		District *		Mobile No. *	
State *		E-mail ID *		State *		E-mail ID *	
NSC Membership No. *(Keep Blank if Non-Member)		Organisaton's GST No. *		NSC Membership No. *(Keep Blank if Non-Member)		Organisaton's GST No. *	

NOTE : If the organisation is locating under SEZ area and exempted from GST then provide the SEZ certificate along with the order. If the SEZ certificate not provided along with the order GST will be applicable and will be paid by you.

- 1) Special Discount : For the orders whose orders received before 20th March, 2024 with full advance payment.
 a) For NSC Members : 10% discount will be applicable on orders whose Cost of Material exceeds Rs.40,000/- (i.e. Total of Column No.10 of the Order Form)
 b) For NSC Non-Members : 5% will be applicable on orders whose Cost of Material exceeds Rs.40,000/- (i.e. Total of Column No.10 of the Order Form)
 c) Kindly note that no discount will be admissible if the cost of material is less than Rs.40,000/- or full advance payment is not made along with the order and the received after 20th MARCH, 2023.
- 2) Collection Discount :
 A collection Discount of 5% will be applicable on 'Cost of the Material' (total of Column No.10) only if the Material are collecting from the Council's Office at CBD Belapur. Also on receipt of our intimation, arrange to collect the same from Council's office.
- In case you are collecting the materials from Council's office please mention 'Y' in the above column.
- 3) Packing and Forwarding Charges : The rates of the items are inclusive of packing and forwarding charges.

QUANTITY REQUIRED DETAILS															
SL. NO.	HSN CODE	NAME OF THE ITEM	QUANTITY REQUIRED			UNIT	PRICE [Rs.]	COST OF MATERIALS	DISCOUNT [Refer T & C Pt.2(ii) for applicability]		NET COST	GST		TOTAL AMOUNT	
			BILINGUAL	ENGLISH	HINDI				Disc-ount (%)	Discount Amount		%	AMOUNT		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1	49090090	FIRE SERVICE WEEK BADGE : [1 Set = 100 Nos.] (Order should be in multiples of 100.)					1 Set (100 Nos.)	370.00	-	0%	-	-	18%	-	-
2	61091000	CLOTH BANNER : 12 feet x 2.7 feet with FIRE SERVICE WEEK Theme.					1 No.	380.00	-	0%	-	-	12%	-	-
3	4901	FIRE HANDBOOK FOR WORKERS (HINDI)					1 No.	200.00	-	0%	-	-	0%	-	-
4	4901	GUIDEBOOK ON FIRE SAFETY (ENGLISH)					1 No.	400.00	-	0%	-	-	0%	-	-
5	4901	GUIDEBOOK - DESIGNING ON FIRE SAFETY (ENGLISH)					1 No.	400.00	-	0%	-	-	0%	-	-
6	65050090	CAP : Made from good quality of Cotton Fabric (with Polyester mix). Useful for all weathers. NSC's name, logo and safety message would be printed on it.					1 No.	75.00	-	0%	-	-	18%	-	-
Total C./F.									-		-	-		-	-

FOR OFFICE USE ONLY - NSC ORDER NO.

ORDER FORM - FIRE SERVICE WEEK - 2024 MATERIALS

SL. NO.	HSN CODE	NAME OF THE ITEM	QUANTITY REQUIRED			UNIT	PRICE [Rs.]	COST OF MATERIALS	DISCOUNT [Refer T & C Pt.2(ii) for applicability]		NET COST	GST		TOTAL AMOUNT
			BILINGUAL	ENGLISH	HINDI				Disc-ount (%)	Discount Amount		%	AMOUNT	
		Total B./F.						-		-	-		-	-
7	62104090	REFLECTIVE JACKET : (Without Sleeves) (Size: L-25", Chest Width-22") : Pre-Shrunk and colour fastness guaranteed. Colours: Orange / Yellow / Parrot Green (Colour depends on the availability of raw material). NSC's name & logo and a Safety message would be screen printed on it.				1 No.	140.00	-	0%	-	-	5%	-	-
8	83089039	KEY-CHAIN (Order in multiples of 10) : A leather Key-Chain with NSC's name, logo and a Safety message printed on it.				1 No.	25.00	-	0%	-	-	18%	-	-
9	30065000	FIRST-AID KIT :First-Aid Kit is a utility article for home, offices, industrial establishment, etc. It is Transparent polypropylene box equipped with elliptical handle and double locking system. Following essential first-aid materials are inside the box- • Antiseptic Liquid (50 ml) • Framycetin Skin Cream (20 gms.) • Adhesive Tape, U.S.P • Plucker • Band-Aid (2 strips) • Tincture Benzoin (15 ml) • Small Scissor • Dropper • Cotton Wool (5 gms.) • Cotton Bandage Strap (2" and 3.5") • Pocket Guide on 'First Aid' in English and Hindi				1 No.	560.00	-	0%	-	-	12%	-	-
10	85131010	RECHARGEABLE LED FLASHLIGHT : Made with high quality plastic, with 3 Watt bright Rechargeable Torch and built in charger having lithium battery, with overcharge protection, full charge indicator with superior LED light.				1 No.	255.00	-	0%	-	-	18%	-	-
11	73239390	LUNCH PACK : Lunch Box made from stainless steel which retains food warm & fresh for considerable span of time. It's having three inner S.S. Containers with plastic lids. A good quality utility item for carrying working lunch.				1 No.	560.00	-	0%	-	-	12%	-	-
12		FIRE SAFETY POSTERS: (4 Colour on Art Paper) (SIZE: 50x75 cms)												
	49119920	65277 - Fire Detection is key to control				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65278 - Ensure Fire Prevention in Laboratories				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65114 - Don't feed the fire. Remove the waste				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65118 - Mind This or Face This				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65156 - Small Mistakes cost heavy loss. Checkup wiring				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65177 - Store gas cylinders properly				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65193 - Be prepared for emergencies				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65200 - Avoid Chemical Spills and splashes				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65205 - Fire Spreads fast				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65211 - Maintain fire-fighting Equip.in Working Conditions				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65220 - Don't be caught unaware? Learn to operate fire ext				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65224 - Make sure that firefighting equipment is accessible				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65225 - Be Environment friendly				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65229 - Eliminate ignition sources				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65232 - Know how to use Fire Extinguishers				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65234 - Avoid loose electrical connections. Prevent fire				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65237 - Don't fall into unsafe work habits				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65239 - Observe safety measures to avoid welding fires				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65244 - Fire exits crucial for fire safety. Don't lock or block them				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65249 - In case of fire, don't use lifts. Use stairs				1 No.	120.00	-	0%	-	-	18%	-	-
	49119920	65250 - How to summon fire brigade				1 No.	120.00	-	0%	-	-	18%	-	-
		Total C./F.						-		-	-		-	-

ORDER FORM - FIRE SERVICE WEEK - 2024 MATERIALS

SL. NO.	HSN CODE	NAME OF THE ITEM	QUANTITY REQUIRED			UNIT	PRICE [Rs.]	COST OF MATERIALS	DISCOUNT [Refer T & C Pt.2(ii) for applicability]		NET COST	GST		TOTAL AMOUNT
			BILINGUAL	ENGLISH	HINDI				Disc-ount (%)	Discount Amount		%	AMOUNT	
		Total B./F.						-		-			-	
	49119920	65255 - Periodic Fire Drills. A key to Emergency Preparedness				1 No.	120.00	-	0%	-		18%		
	49119920	65260 - For protection against fire injuries don't run.				1 No.	120.00	-	0%	-		18%		
	49119920	65261 - Fire Safety Start s with you				1 No.	120.00	-	0%	-		18%		
	49119920	65265 - Fire is a good servant. But a bad master				1 No.	120.00	-	0%	-		18%		
	49119920	65271 - Follow fire safety measures during hot work				1 No.	120.00	-	0%	-		18%		
	49119920	65285 - Static Charge – A source of fire prevent it				1 No.	120.00	-	0%	-		18%		
	49119920	65286 - Quench thirsty fire before it licks many				1 No.	120.00	-	0%	-		18%		
	49119920	65316 - Fire Safety in Electrical Cables				1 No.	120.00	-	0%	-		18%		
13	PHOTO LUMINESCENT AUTOGLOW SIGNAGES with self adhesive gumming													
	49111090	Fire Alarm (100mm x 300 mm)				1 No.	250.00	-	0%	-		18%		
	49111090	Emergency exit (100 x400 mm) English				1 No.	230.00	-	0%	-		18%		
	49111090	Emergency exit (100 x400 mm) Hindi				1 No.	250.00	-	0%	-		18%		
	49111090	First Aid (150mm x 400 mm)				1 No.	330.00	-	0%	-		18%		
	49111090	Assembly Point (150mm x 400 mm)				1 No.	330.00	-	0%	-		18%		
	49111090	Fire Exit (100 mm x 300 mm) English				1 No.	220.00	-	0%	-		18%		
	49111090	Fire Exit (100 mm x 300 mm) Hindi				1 No.	230.00	-	0%	-		18%		
	49111090	Fire Extinguisher (150mm x 150 mm)				1 No.	170.00	-	0%	-		18%		
	49111090	No Smoking (100 mm x 300 mm)				1 No.	220.00	-	0%	-		18%		
	49111090	In case of Fire - Do not use Lifts- Use staircase (200mm x 200 mm)				1 No.	250.00	-	0%	-		18%		
	49111090	Left Arrow (150mm x 150 mm)				1 No.	170.00	-	0%	-		18%		
	49111090	Right Arrow (150mm x 150 mm)				1 No.	170.00	-	0%	-		18%		
	49111090	Explosive Gas sign (200mm x 200 mm)				1 No.	270.00	-	0%	-		18%		
	49111090	Highly Flammable sign (200mm x 200 mm)				1 No.	270.00	-	0%	-		18%		
	49111090	Danger sign (200mm x 200 mm)				1 No.	270.00	-	0%	-		18%		
	49111090	No Entry to Unauthorised Personnel (100 mm x 300 mm)				1 No.	220.00	-	0%	-		18%		
	49111090	In Case of Fire Break Glass (100 mm x 300 mm)				1 No.	220.00	-	0%	-		18%		
	49111090	Switch off mobile, pager, camera etc. (100mm x 300mm)				1 No.	220.00	-	0%	-		18%		
PAYMENT DETAILS :			Cheque /DD / UTR Transaction No.		Date	Amount Paid		-		-		-		
		Less : TDS (if deducted) - Refer T & C clause 2 (iii-b)												
Amount in words :												Total Amount		

Order Placed by:

Signature : _____

Name & Designn.: _____

Office Stamp & _____

Full Address: _____

MAIL THIS COPY TO

National Safety Council,
Plot No.98/A, Institutional Area,
Sector 15, C.B.D. Belapur
Navi Mumbai - 400 614
Maharashtra

NSC Contact Detials :

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Web site : https://nsc.org.in
GST No. : 27AAATN3069N1Z4