

**BROCHURE NO.1**

**ONE DAY CHECKLIST AUDIT  
ON**

**FIRE SAFETY**



**ONE DAY CHECKLIST AUDIT  
ON**

**ELECTRICAL SAFETY**



**NATIONAL SAFETY COUNCIL**

Plot No.98A, Institutional Area, Sector 15,  
CBD Belapur, Navi Mumbai – 400 614

Phone : 022 – 2757 9924, Fax : 022 – 2757 7351

**ENROLMENT FORM**

***One Day Checklist Audit  
on  
Fire Safety and / or Electrical Safety***

Write the probable date(s) of Field Visit  
(From 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024)

Name & Address of Organisation

.....  
.....  
.....

NSC Membership No.

Phone No.

Email Id:

Enclosed D.D./Cheque

No.....dtd.....

for Rs..... in favour of “National  
Safety Council, Mumbai”

For outstation cheques, bank clearance  
charges should be added as shown below:-

**Amount of cheque**

Rs.30,000/- (Plus 18% GST)  
(for each checklist audit)

**LAST DATE OF ENROLMENT**

**10<sup>th</sup> April, 2024**

## PERSPECTIVE

Every installation has some fire hazard and risk related to fire. The fire hazard is due to presence of flammable or combustible material, along with possibility of spark or ignition. The fire statistics reveals that nearly 8-10% of fatalities are due to fire & explosion in factories/Industries. NSC is organizing one day Checklist Audit on Fire Safety as a preventive measure against damage and this endeavor is a tribute to the firemen who lost their lives in devastating fire occurred at Bombay Dock in 1944.

As electrical hazard is one of the major causes of fire, NSC has launched this new concept of Electrical Checklist Audit. This one day Checklist Audit on fire & electrical safety would provide a gap analysis approach for fire and electrical safety systems and means to improve the safety standard through the major recommendations. These Checklist Audits are arranged for installation at concessional rate only on occasion of Fire Service Week observed all over India.

### The major areas to be covered for fire checklist audit

- Fire Safety Management System
- The Preventive Measures
- The Protective Measures
  - The first Aid Fire Fighting System
  - The Fixed Fire Fighting System
- Fire Safety for First Responder
- Fire Safety Legislation
- Fire Emergency Plan

### The major areas to be covered for electrical checklist audit

- Electrical Safety Management System
- Electrical hazards and control Measures
- Personal safe guarding w.r.t. electrical work
- PPE norms and practices
- Maintenance procedures
- Electrical Safety Legislation (CEA Regulations / NBC/ applicable Indian Standards).

## ORGANISATION

The Checklist Audit on Fire Safety or Electrical Safety are applicable for industries including Small and Medium Scale industries, Research Institutes, Hotels, Malls, Hospitals, warehouses, High-rise Buildings, Fire Brigade, Port/Dock, etc.

### AUDITOR

Experts from National Safety Council, Industry, Government Bodies, Fire Protection Engineers and Electrical Experts.

### DATES & TIME

One day Checklist Audit on Fire Safety and / or Electrical Safety will be conducted as per mutually convenient dates between **1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024**. Companies/Installations are required to send request for dates.

The enrolment for Checklist Audit will be on “**First-Come-First-Served**” basis for any particular date.

### FACILITIES TO BE PROVIDED DURING FIELD VISIT

- Separate coordinators for each fire / electrical checklist audit
- Relevant documents for checking.

### METHODOLOGY

- Send email with payment details to [traininginplant@nsc.org.in](mailto:traininginplant@nsc.org.in)
- After fixing the mutually convenient date for field visit arrange the transport for one or two auditors.
- On the date of audit a brief opening meeting with Senior Management
- Site visit, Document checking
- Closing meeting at the end for discussion on major findings with Senior Management
- Submission of the filled up checklist report along with executive summary within 15 days

**REPORT-** Report will be submitted in checklist form with major recommendations as Executive Summary within 3 weeks after the field visit.

**FEES: (With Full Advance Payment)**

For each checklist audit **Rs.30,000/-**.(Plus 18% GST)

The fees will cover expenses for carrying out audit and a report in the form of filled up checklist. Fees once paid **will not be refunded or adjusted**

Facilities to be provided by the company, free of charge (**Not included in the Fee**) as below:-

**a) For Outstation Audits:**

- i) To & fro air tickets to your nearest airport for expert(s) to be arranged by the company.
- ii) Transport for the expert(s) between the airport and the company's guest house/plant.
- iii) Lodging & Boarding in a decent hotel / company's Guest House.

**b) For Audit in and around Mumbai:**

- i) Local transport arrangement for the expert(s)
- ii) Arrangement of lunch/tea/ snacks etc.

**NSC SERVICES in FSW 2024**

- 1) One Day Checklist Audit – Fire Safety
- 2) One Day Checklist Audit – Electrical Safety
- 3) One Day Inplant Awareness Program - Fire Safety
- 4) One Day Inplant Awareness Program – Electrical Safety
- 5) One Day Evacuation Drill

**Rs 30,000 /-** (Plus 18% GST) for each service

**PAYMENT MODE (Cheque / D.D. / NEFT)**

Request for Checklist Audits (Fire Services Week 2024) accompanied by a crossed Cheque / Demand Draft drawn in favor of "National Safety Council, Mumbai" in the enrolment form should be sent to:

The Director General,  
**National Safety Council,**  
98-A, Sector 15, CBD, Belapur,  
Navi Mumbai – 400 614,

Phone : (022) 2757 9924 / 2752 2862/2864,

Fax : (022) 2757 6411,

Email: [traininginplant@nsc.org.in](mailto:traininginplant@nsc.org.in)

Web Site: <https://nsc.org.in>

NSC will also accept payment by electronic transfer. Relevant particulars are as follows :

Name of the Bank	Bank of India
Address of the Bank	Plot No. 11, Sector - 11,CBD Belapur, Navi Mumbai – 400 614
Bank Account Number	011620100005233
Bank Branch MICR Code	400013106
Bank Branch IFSC Code	BKID0000116
NSC's Income Tax PAN	AAATN3069N
NSC's GST Number	27AAATN3069N1Z4

**Note: Send advance payment details to the following emails.**

*For further assistance, you may kindly contact on 022-27522862/2864 or email to [traininginplant@nsc.org.in](mailto:traininginplant@nsc.org.in)*

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