



Ref. : NSC/363/NSD-2010/CIR/2009-2010

Date. : 16th November, 2009

To all Members and Patrons

**Sub : 39th National Safety Day/National Safety Week Campaign
- Commencing from 4th March 2010**

Dear Sir(s),

As you are aware, the **National Safety Day (NSD) Campaign** spearheaded by the National Safety Council for commemorating its foundation day - 4th March, is entering its 39th year. The Campaign celebrated over a week, has grown into a **major national Occupational, Safety & Health (OSH) Campaign** and is widely celebrated by industry, trade unions, Govt. departments, regulatory agencies, NGOs and institutions **with the active support of the Central & State Governments and the media**. The Campaign is **aimed at renewing the commitment of employees and general public to work safely** throughout the year. The ultimate **objective** of the Campaign is to ensure **integration of OSH in work culture and life style**.

As in the past, we are bringing out a number of specially designed **promotional literature and utility articles** carrying topical messages on OSH to help you in organising the 39th National Safety Day/Week celebrations.

The utility articles selected are broad-based and useful to the industrial employees. Special attention has been paid to the utility and quality of material and messages to be conveyed so as to help the managements in achieving greater participation and involvement of employees in OSH activities through distribution of these items to them.

The **Order Form** in duplicate and the **Catalogue (and a Photo Catalogue)** of materials are enclosed. The terms and conditions for procurement of the materials from the Council are given in the catalogue and on the reverse of the order form.

Kindly place your firm order immediately by returning the **ORIGINAL Order Form (Blue copy)** duly filled-in alongwith full advance payment. Please retain the **DUPLICATE** copy of the Order Form (**White copy**) for your records. A **special discount of 10%** will be given on all **orders exceeding Rs.15,000/-** and reaching the Council's office along with **full advance payment on or before 1st January, 2010**. The **last date** for accepting the orders is **15th January, 2010**.

We request you to kindly place your valuable order well in advance to enable us to deliver the material in time. It would also facilitate you in planning and effectively organising your own Safety Day/Week Celebrations.

Assuring you of our best services,

Yours faithfully,

**M.M. KULKARNI
DIRECTOR
FOR DIRECTOR GENERAL**

Encl. : Catalogue, Photo-Catalogue & Order Form in duplicate

RUSH YOUR ORDER

National Safety Council
39th National Safety Day/National Safety Week Campaign
 Commencing from 4th March 2010

Catalogue of Materials

Sr. No.	Item	Language	Price
1.	SAFETY DAY BADGE : Printed on laminated card in English on one side & Hindi on the other. To be worn by using safety pin (provided alongwith the Badge) during the National Safety Day/Week celebration. <i>(Order should be in multiples of 100.)</i>	English & Hindi	Rs.150/- per 100 Nos.
2.	CLOTH BANNER (Size 12 feet x 3 feet) Screen printed on white colour high quality swiss-cotton cloth in 3 colours with safety slogan.	English or Hindi	Rs.225/- each
3.	MULTI-COLOUR PVC CAR STICKER (Size : 28 cms. x 12 cms.): With a specially designed cartoon and message on Road Safety .	English	Rs.15/- each
4.	MULTI-COLOUR PVC SCOOTER STICKER (Size: 20 cms.x 10 cms.): With a specially designed cartoon and message on Road Safety .	English	Rs.12/- Each
5.	MULTI-COLOUR PVC GENERAL STICKERS (A set of 3 varieties - Size : 36 cms. X 15 cms.) : With specially designed cartoons and message on industrial safety themes. Each sticker can be easily pasted on the machinery, equipment, plant notice boards, etc.	English or Hindi	Rs.90/- per set
6.	MULTI-COLOUR SPECIAL SAFETY POSTERS (A set of 3 varieties - Size : 75 cms. x 50 cms. Printed on art paper) : With specially designed cartoons on topical industrial safety themes.	English or Hindi	Rs.150/- per set
7.	MULTI-COLOUR MINI-CALENDAR (from 1st April 2010 to 31st March 2011) : Printed on laminated card with cartoon on Home Safety by eminent cartoonist, Shri Prabhakar Wairkar. <i>(Order should be in multiples of 100.)</i>	English or Hindi	Rs.200/-per 100 Nos.
8.	POCKET GUIDE (Size : 7 inch. X 5½ inch.) : Pocket Guide on “ Do’s and Don’ts during Natural Calamities and other Emergencies ” laminated on both sides. Very useful to employees in all workplaces and general public. <i>(10 cards in a set)</i>	English or Hindi	Rs.120/- per set of 10 cards
9.	KEY-CHAIN : Rectangle shaped rubber moulded key-chain embossed with Council’s name & logo on one side and safety slogan in English on the other side. <i>(Order should be in multiples of 10.)</i>	English	Rs.150/- per 10 Nos.
10.	BALL-PEN : ‘ Silver Line ’ model elegant ball-point pen from Add Pens , moulded in good quality plastic with fine point easy flow refill and screen printed with Council’s name and a safety slogan. <i>(Order should be in multiples of 10.)</i>	English	Rs.210/- per 10 Nos.
11.	WALLET (Unfolded Size : 24 x 9.5 cms.) : Made from high quality foam rexine and PVC. An useful utility article for keeping Railway Pass, Mini-Calendar, Currency notes, Visiting Cards, Credit Cards, etc. Council’s name and logo would be screen printed on inner side and safety slogan on the front side. <i>(Order should be in multiples of 10. For printing of Company’s name & logo, please refer to clause - 4 of the Terms & Conditions.)</i>	English	Rs.240/- per 10 Nos.
12.	CAP : Cap Crafted in Cotton fabric with cotton lining. Council’s name, logo and a safety slogan would be screen printed on the left side of the Cap. <i>(Order should be in multiples of 10. For printing of Company’s name & logo, please refer to clause - 4 of the Terms & Conditions.)</i>	English	Rs.40/- each
13.	WAIST POUCH (Size : 5.5” x 1.25” X 3.25”) : Elegantly shaped and crafted from good quality foam rexin. It has one main zip operated pocket very useful for keeping Credit Cards, Keys, Spectacle, Goggle or even small pocket Camera and another lock operated flap pocket for keeping Mobile. Council’s name, logo and a safety slogan would be screen printed on it. <i>(For printing of Company’s name & logo, please refer to clause - 4 of the Terms & Conditions.)</i>	English	Rs.95/- each

Sr. No.	Item	Language	Price
14.	COTTON POLO T- SHIRT : Half sleeve colour Polo T-Shirt made from 180 gsm. 100 % Cotton. Council's name, logo and a safety slogan would be screen printed on it. (For printing of Company's name & logo, please refer to clause- 4 of the Terms & Conditions.)	English	Rs.190/- each
15.	LUNCH PACK : 'Get-Eat' brand lunch pack from Cello World . <i>Two stainless steel containers with food grade plastic air tight lids, two additional lids and two plastic spoons equipped in very attractive and elegant shape soft rexine-insulated pouch very usefull for retaining the food warm for considerable span of time, Council's name, logo and a safety slogan would be screen printed on it. (For printing of Company's name & logo, please refer to clause- 4 of the Terms & Conditions.)</i>	English	Rs.210/- each
16.	TROLLEY BAG : (Size: 21 inch. x 11 inch. x 9 inch.) Light-in-weight ideal companion for travellers. The bag made in a attractive shape from matty nylon and equipped with one out pocket, two plastic wheels, a nylon belt for pulling, a shoulder strap having soft matty nylon shoulder grip and soft carry straps. Council's name & logo and a safety slogan would be screen printed on it. (For printing of Company's name & logo, please refer to clause- 4 of the Terms & Conditions.)	English	Rs.350/- each

Terms and Conditions

1. GENERAL :

- a) The order once placed cannot be cancelled.
- b) Order for Safety Day Badge and Mini-Calendar should be in multiples of 100 Nos.
- c) Order for Key-chain, Ball-Pen, Wallet and Pocket Guide should be in multiples of 10.
- d) The orders will be executed on `first-come-first-served' basis.
- e) **Any complaint regarding non-receipt/short supply of the materials should be made within a month from the date of despatch of materials. Complaints received thereafter would not be entertained.**

2. PAYMENT & DISCOUNT :

- a) The order must be accompanied with full advance payment **only by Demand Draft or At Par Cheque** drawn in favour of "National Safety Council" payable at Mumbai or Navi Mumbai. Payment will also be accepted in cash at our office. In CBD Belapur, Navi Mumbai. **Orders will not be executed unless full payment is received.**
- b) **A special discount of 10% will be given on orders whose Order Value exceeds Rs.15,000/- (Rupees fifteen thousand) and order received with full advance payment before 1.1.2010.** Kindly note that no discount will be admissible if the order value of the order is less than Rs.15,000/- or full advance payment is not made along with the order or order is received after 1.1.2010.
- c) If TDS is deducted, the **TDS certificate** should be sent within a period of one month from the end of the month during which the credit has been given or the payment have been made.
- d) **The last date for receipt of orders with full advance payment is 15th January 2010. The orders received thereafter will be executed subject to availability of material.**
- e) **In case of receipt of less/excess payment, the quantity of the material ordered will be adjusted accordingly.**

3. MODE OF DESPATCH & POSTAGE :

i) Mode of Despatch :

- a) The material will be sent only by Registered Post Parcel or our official courier by surface mode but not by V.P.P.
- b) **Bulk or voluminous orders will be despatched through road transport. In such case, we would require CST, SST, number or State Road Permit if applicable in the respective State.**
- c) After despatch of material, intimation would be sent by post.
- d) Those who would like to collect the material from the Council's office, may do so only on receipt of our intimation.

ii) Postage :

- a) Postage, Packing and Forwarding (PP&F) Charges @ **12 % of the Order Value** (i.e. before deducting the discount) subject to minimum of Rs.40/- are to be borne by the party.
- b) Those collecting the material from the Council's office are not required to pay PP&F charges.

4. PRINTING OF COMPANY'S NAME & LOGO :

- a) Company's name & logo will be screen printed free of cost in two lines in one colour on the following items if the required minimum quantity ordered.

Sl. No.	Name of the Item	Required Minimum Quantity
1.	Wallet	800 Nos.
2.	Cap, Waist Pouch	500 Nos.
3.	T-Shirt, Trolley Bag	300 Nos.

- b) Print matter in two lines and artwork of logo (preferably in soft copy) in black & white should be sent along with the order.

ORDER FORM

39th National Safety Day/Week – 2010 Material

ORIGINAL
(To be returned to NSC)

(For Office Use only)

Full postal address for despatching the material :

Name & Designation : _____

Name of the Organisation : _____

Name of the Unit/Plant : _____

Address : _____

Post Office : _____ **Pin :** _____ **Dist. :** _____ **State :** _____

STD Code : _____ **Tel. Phone No. :** _____ **Fax No. :** _____

E-mail : _____ **NSC Membership No. :** _____

Organisation's C.S.T. No. : _____ **dt.** _____ **& S.S.T. No. :** _____ **dt.** _____

Sr. No.	Item	Price	Quantity Required		Amount
			English	Hindi	
1.	Safety Day Badge (PVC Laminated) [Bilingual] (Order should be in multiples of 100.)	Rs.150/- Per 100 Nos.		Nos.	
2.	Cloth Banner (Size : 12 feet x 3 feet)	Rs.225/- Each	Nos.	Nos.	
3.	Multi-Colour PVC Car Sticker on road safety (Size : 28 cms. x 12 cms.)	Rs.15/- Each	Nos.		
4.	Multi-Colour PVC Scooter Sticker on road safety (Size : 20 cms. x 10 cms.)	Rs.12/- Each	Nos.		
5.	Multi-Colour PVC General Stickers a set of 3 different varieties on industrial safety (Size: 36x15 cms.)	Rs.90/- per set	Sets	Sets	
6.	Multi-Colour Special Safety Posters a set of 3 different varieties on industrial safety (Size: 75x50 cms.)	Rs.150/- per set	Sets	Sets	
7.	Multi-Colour Mini-Calendar (1.4.2010 to 31.3.2011) on home safety	Rs.200/- per 100 Nos.	Nos.	Nos.	
8.	Pocket Guide on 'Do's and Don'ts during Natural Calamities & other Emergencies' (Set of 10 cards)	Rs.120/- per set	Sets	Sets	
9.	Key Chain with safety slogan (Order should be in multiples of 10)	Rs.150/- Per 10 Nos.	Nos.		
10.	Ball Pen with safety slogan (Order should be in multiples of 10)	Rs.210/- Per 10 Nos.	Nos.		
11.	Wallet with safety slogan (Order should be in multiples of 10)	Rs.240/- Per 10 Nos.	Nos.		
12.	Cap with safety slogan	Rs.40/- Each	Nos.		
13.	Waist Pouch with safety slogan	Rs.95/- Each	Nos.		
14.	Cotton Polo T-Shirt with safety slogan	Rs.190/- Each	Nos.		
15.	Lunch Pack with safety slogan	Rs.210/- Each	Nos.		
16.	Trolley Bag with safety slogan	Rs.350/- Each	Nos.		

Order Value : Sub-Total – I Rs. _____

Less : Discount : 10% Discount will be admissible only if the **Order Value** (i.e. Sub-Total –I) exceeds Rs.15,000/- and the payment is being received on or before 1.1.2010. (Refer to our Terms and Conditions, Clause – 2b) Rs. _____

Sub-Total – II Rs. _____

Add : Postage, Packing & Forwarding (PP&F) Charges : 12 % on the **Order Value** (on Sub-Total -I i.e. before deducting the discount) subject to minimum postage of Rs.40/- (i.e. if 12% is less than Rs.40/-). The PP&F Charges will not be applicable if the material is collected from the Council's office. (Refer to our Terms and Conditions, Clause – 3) Rs. _____

Add : OVER-PRINTING CHARGES (if applicable) Rs. _____

TOTAL AMOUNT PAYABLE Rs. _____

Less : TDS (if any) . (Refer to our Terms and Conditions, Clause – 2c) Rs. _____

CHEQUE/D.D. No. : _____ **DATE :** _____ **AMOUNT : Rs.** _____

P.T.O.

PRINTING OF COMPANY'S NAME & LOGO : (Refer to our Terms & Conditions, Clause - 4)

- **Print matter** (in two lines only). Also separately provide artwork (**preferably a soft copy**) of the logo in black & white.

Order Placed by :

Signature : _____

Name & Designation : _____

Office Stamp with full Address : _____

Terms and Conditions

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3.	Trolley Bag	300 Nos.

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MAIL THIS COPY TO : National Safety Council, Plot no.98-A, Institutional Area, Sector 15, C.B.D. Belapur, P.O. Konkan Bhavan, Navi Mumbai - 400 614.
Telephone No. : 022-2757 99 24 (4 lines) **E-mail No. :** nsci@ giasbm01.vsnl.net.in
Direct No . : 022-2756 43 91/ 2756 43 24 **Web site :** www.nsc.org.in
Fax No. : 022-2757 73 51

ORDER FORM

DUPLICATE
(To be retained by the party)

39th National Safety Day/Week – 2010 Material

Full postal address for despatching the material :			
Name & Designation :	_____		
Name of the Organisation :	_____		
Name of the Unit/Plant :	_____		
Address :	_____		
Post Office :	Pin :	Dist. :	State :
STD Code :	Tel. Phone No. :	Fax No. :	
E-mail :		NSC Membership No. :	
Organisation's C.S.T. No. :	dt.	& S.S.T. No. :	dt.

Sr. No.	Item	Price	Quantity Required		Amount
			English	Hindi	
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Sub-Total – II		Rs. _____
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Add : OVER-PRINTING CHARGES (if applicable)		Rs. _____
TOTAL AMOUNT PAYABLE		Rs. _____
Less : TDS (if any) . (Refer to our Terms and Conditions, Clause – 2c)		
CHEQUE/D.D. No. :	DATE :	AMOUNT : Rs.

P.T.O.

PRINTING OF COMPANY'S NAME & LOGO : (Refer to our Terms & Conditions, Clause - 4)

- **Print matter** (in two lines only). Also separately provide artwork (**preferably a soft copy**) of the logo in black & white.

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Address : National Safety Council,
Plot no.98-A, Institutional Area, Sector 15, C.B.D. Belapur,
P.O. Konkan Bhavan, Navi Mumbai - 400 614.
Telephone No. : 022-2757 99 24 (4 lines) **E-mail No. :** nsci@ giasbm01.vsnl.net.in
Direct No . : 022-2756 43 91 / 2756 43 24 **Web site :** www.nsc.org.in
Fax No. : 022-2757 73 51